

Nanobiotix - STAGE 4/6 mois

Title : *Project Planning and Competitive Intelligence*

Full time – 6 months (From Jan to Juin +/- 1 month) – Paris

Context :

Nanobiotix is a late-stage clinical biotechnology company pioneering disruptive, physics-based therapeutic approaches to revolutionize treatment outcomes for millions of patients; supported by people committed to making a difference for humanity. The Company's philosophy is rooted in the concept of pushing past the boundaries of what is known to expand possibilities for human life.

A clear understanding of the environment is necessary to define the strategy but also foundational for aligning an organization's long-term goals with the tactical execution needed to achieve them. As such, competitive intelligence plays a key role in the development and support of a clinical development plan (benchmark, clinical trial, patient needs, ...) and helps to prioritize projects to ensure that the company pursue opportunities with high potential. Project planning finally translates high-level strategic goals into actionable projects that can bring these goals to life. Within this environment, the candidate will be responsible for the following tasks

Aim :

The aim of the strategy department is to establish a long-term vision for a company, determining how it will create and sustain value. As part of the task, supporting the clinical development plan is key to enhance the ability of an organization to achieve its strategic goals.

This position would support strategy department and assist team in strategic decision-making for a company

Support the project management in planning for current and upcoming projects including project environment with competitive intelligence to drive strategic decision-making.

This role provides an excellent opportunity for hands-on experience in project planning methodologies and the development of market insights, aimed at fostering both personal and professional growth in a fast-paced, team-oriented environment.

Key tasks:

Project Management

- Support project management in creating and maintaining project plans and timelines.
- Prepare project status reports, meeting notes, and other documentation to track project progress and ensure effective communication among team members.
- Collaborate with cross-functional teams

Competitive intelligence

- Conduct research on competitors, industry trends, and market developments to provide insights that support strategic planning.
- Use various analytical tools to analyze competitive data and generate reports with actionable insights.
- Present competitive analysis findings and trends to team members and relevant stakeholders.

Ensure meeting effectiveness

- clear planning,

- well defined attendees,
- efficient time management,
- and actionable follow-up steps

Requirements:

Education and Experience

- Current student in Pharmacy, Pharmaceutical Sciences, Life Sciences, Biotechnology, or a related field – at least in master’s degree
- Relevant coursework in drug development or project management is preferred.

Skills and Competencies

- Strong analytical and research skills.
- Basic understanding of project management principles, tools, and methodologies (e.g., Gantt charts, timelines).
- Proficiency in Microsoft Office Suite (Word, Excel, PowerPoint)
- Strong communication and interpersonal skills for effective collaboration with cross-functional teams.
- Self-starter with a proactive approach and a willingness to learn and adapt.
- Fluent in French/English

Personal Attributes

- Highly organized, with the ability to manage multiple tasks and meet deadlines.
- Curious and inquisitive, with an interest in understanding industry dynamics and competitive positioning.
- A team player with a collaborative spirit

Contact :

Pour postuler, merci de nous faire parvenir un CV + lettre de motivation à :

Lucie Marfai – Senior Manager Alliance Management & Corporate strategy

Lucie.marfai@nanobiotix

Nanobiotix SA

60 rue de Wattignies,

75012 Paris France